

PART 2015 - INFORMATION

SUBPART D - REQUISITIONING AND DISTRIBUTING PAMPHLETS

§2015.151 General.

Farmers Home Administration (FmHA) pamphlets help field personnel do a better job and save time. They inform the public and help them take part in FmHA activities.

(a) All pamphlets listed in this Subpart are free.

(b) Obtain pamphlets which are not free in accordance with Subpart C of Part 2024. Obtain copies of RD Instructions as provided in Subpart A of Part 2006.

§2015.152 Ordering pamphlets.

(a) When to order FmHA pamphlets. The Finance Office sends new or changed pamphlets to State, District, and County Offices. State, District, and County Offices normally order additional pamphlets on established requisitioning dates which the Finance Office assigns for National forms and office maintenance supplies. For an urgent need for pamphlets, a supplemental order is sent immediately. Any excessive request is processed in accordance with Subpart F of Part 2018.

(b) How to order FmHA pamphlets. Order FmHA pamphlets from the Finance Office on Form RD 121-3, "Request for Forms and Pamphlets," as in the Forms Manual Insert. Order supplemental requests on Form RD 121-1, "Request for Forms, Supplies, Equipment, or Services."

(c) When to obtain pamphlets of other agencies. Order pamphlets of other agencies when you need them. If these pamphlets are not free, the request is processed in accordance with Subpart C of Part 2024.

(d) How to order pamphlets of other agencies. If possible, State, District, and County Offices obtain these pamphlets from local offices of the other agencies.

(1) Pamphlets of the U.S. Department of Agriculture (USDA) and other Federal agencies, which are not available in local offices, are obtained through the Information Staff. Use Form AD-74, "Publication Shipping Order."

---

DISTRIBUTION: W, S, D, C,

Administrative  
Information

(8-1-79) PN 685

(2) The Information Staff sends on request the "List of Available Publications of the U.S. Department of Agriculture."

(3) For an order for Federal pamphlets, arrange them by groups and numbers within the group, as:

C 781	F 1470	G 39
F 1318	F 1968	G 43
F 1319	F 2007	L 142

(4) Pamphlets without numbers, order by title. Give identifying information and date of issue.

§2015.153 (Reserved)

§2015.154 Distributing publications.

(a) Display. Each FmHA County Office should maintain a display rack where the public can see it. Display racks may also be used in District Offices where appropriate.

(1) Only current FmHA pamphlets are listed in Exhibit A. This Exhibit is kept current by changing code numbers, titles, and dates when new or changed pamphlets are added.

(2) Order pamphlet racks and basket holders from the Finance Office, St. Louis, Missouri.

(b) Direct distribution. Use FmHA pamphlets for discussions on the Agency's programs.

(c) Providing pamphlets to other agencies. County offices should contact other agencies which give service to the rural public and offer to provide FmHA pamphlets.

(d) County Office identification. Each County Office should put its name and address on each pamphlet before sending it out.

§2015.155 - 2015.200 (Reserved)

Attachment: Exhibit A

oOo

FmHA Current Pamphlets & Factsheets (July 1979)

PA 62 - Farm Ownership loans - March 1979  
PA 406 - Watershed Loans - Revised Aug. 1963, slightly revised  
Sept. 1971  
PA 521 - Farm Labor Housing Loans and Grants - July 1979  
PA 773 - Grazing Association Loans - January 1979  
PA 799 - Loans for Resource Conservation and Development - slightly  
revised April 1972  
PA 972 - Soil and Water loans - (Fact Sheet revised March 1979)  
PA 973 - This is FmHA - Revised February 1974, slightly revised  
Jan. 1975  
PA 977 - Home Ownership Loans - Revised March 1975, slightly revised  
Nov. 1976  
PA 990 - Self-Help Housing Loans - Revised March 1975, slightly revised  
Nov. 1976  
PA 1002 - Farm Operating Loans - Revised March 1979  
PA 1039 - Rural Rental Housing - Reprinted October 1977  
PA 1059 - Youth Project Loans - Revised February 1979  
PA 1100 - Community Facility Loans - Revised March 1978  
PA 1101 - Business and Industrial Loans - Revised February 1978  
PA 1126 - Conditional Commitments for Rural Housing Loans - Feb. 1976  
PA 1127 - Emergency Livestock "Line of Credit" Guarantees (Fact sheet -  
Nov. 1978)  
PA 1129 - FmHA Credit for American Indians - Nov. 1975  
PA 1131 - Rural Housing Site Loans - March 1976  
PA 1142 - Facts for Lenders - Business and Industrial Loans - June 1977  
PA 1150 - Careers in FmHA - March 1977  
PA 1177 - Facts For Lenders - Single Family Rural Housing Loans  
Guaranteed by FmHA - April 1979  
PA 1184 - Home Improvement Loans and Repair Loans and Grants - May 1977  
PA 1186 - Home Weatherizing Loans Through Rural Electric Cooperatives -  
April 1977  
PA 1187 - Irrigation and Drainage Association Loans - May 1979  
PA 1203 - Water and Waste Disposal Loans and Grants - Slightly revised  
March 1979  
PA 1210 - Rental Assistance Program - March 1978  
PA 1211 - FmHA Emergency Loans - January 1979  
PA 1215 - Rural Rides - October 1978  
PA 1222 - FmHA Economic Emergency loans - January 1979  
PA 1227 - Computerized Industrial Site Referral Service - December 1978  
PA 1231 - Nonfarm Enterprises - April 1979  
PA 1232 - Rural Health Programs - April 1979  
PA 1233 - Recreation Facilities Loans - April 1979

FmHA -- Current Pamphlets & Factsheets (May 1979) (cont.)

Un-numbered Fact Sheets

Aquaculture Loans - April 1979  
Indian Tribal Loans for Purchase of Lands - February 1973  
Grants to Help Develop Private Business Enterprises - Slightly revised Nov. 1974  
Disaster Emergency Loan Guarantees - November 1978  
Economic Emergency Loan Guarantees - November 1978  
Farm Loan Guarantees - March 1979  
Loans to Limited-Resource Farmers - December 1978  
Technical Assistance for Self-Help Housing - 1973

Booklets

RURAL CREDIT FOR AMERICAN INDIANS - A HANDBOOK OF FmHA PROGRAMS (GPO date 1978)

BRIEF HISTORY OF THE FARMERS HOME ADMINISTRATION - 1979

Spanish Publications

PA 799-S Prestamos Para Conservacion y Desarrollo de Recursos [RC&D] - April 1974  
PA 973-S Esta es la AHA [This is FmHA] - August 1974  
PA 977-S Prestamos Para Hogares [Home Ownership] - March 1974  
PA 990-S Vivienda Por Ayuda Mutua [Self-Help Housing] - May 1976  
PA 1002-S Prestamos Para Operacion de Fincas [Farm Operating] - Nov. 1974  
PA 1039-S Viviendas Para Alquiler en Areas Rurales [Rental Housing] - May 1976  
PA 1058-S Prestamos Para Reparacion de Hogares [Home Repair] - April 1974  
(un-numbered) Facilidades Comunes [Community Facilities] - April 1974